

NEW STUDENTS  
ONLY

Please attach **ONE**  
Passport photo here

# GRADUATESHIP Student Registration Form 2011/2012



Name

Address

*Please complete ALL sections of this form using BLOCK letters*

Surname	First Name	Title (Mr/Ms)
Sex    Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth	

*Please tick relevant box*

**NEW STUDENT**

**RENEWAL STUDENT**

**Qualifications** (please tick appropriate box)

Leaving Certificate     Mature Student     \*Degree     \*Other

\*Have you applied for exemptions for the 2011/2012 academic year?    Yes     No

Exemptions apply for Stages 1-3 only. Please apply *before* completing this form. No fees apply.

**Contact Details**

Home Address

Home Phone No.

Email (block letters)

Mobile Phone No.

Are you in full-time employment?

Yes

No

Employer's Details:

Work Phone No.

Job Title

**Tuition Details**

Home Study Student

*Please tick relevant box below*

Stage 3

Stage 4

**Signature**

**FOR OFFICE USE ONLY**

Student ID	Paid €	Date	Checked By
Payment Method			

# INSTRUCTIONS FOR COMPLETING GRADUATESHIP STUDENT REGISTRATION FORM 2011/2012

## Is this form for you?

You should complete this form unless you are a Distance Learning student. The deadline for registration is **October 21, 2011**. After that you will incur a late fee of **€65**.

## Have you the minimum entry requirements?

Leaving Certificate with one honour (i.e. C on a higher paper)  
+ 4 passes (including English & Maths)

OR

Leaving Certificate with 5 passes (including English & Maths)  
+ 1 year's work experience or study course

## Are you a mature student?

If you are over 21, please send a copy of your birth certificate/passport/driving license in order to gain entry as a mature student.

## Have you third level qualifications?

If you have a degree or other professional qualifications please send an official transcript, available from your place of study, showing the subjects studied and grades awarded in each year of your course. *Only after receiving our letter confirming your exemptions should you complete this form.* Exemptions apply for Stages 1-3 only and there are no fees applicable.

## What will it cost you?

The 2011/2012 registration fee is **€75** (plus an additional **€65** if after October 21). Fees **cannot** be transferred to another academic year and are non refundable. Examination fees are separate from Student Registration fees and are payable in February. College fees are a separate issue. N.B. Examination Centres are not guaranteed outside Dublin.

## What should you do now?

- Complete the registration form.
- Attach Leaving Certificate + photograph (NEW students only).  
(If applying as a mature student attach copy of birth certificate/passport/driving license instead of Leaving Certificate). *Photocopies will suffice.*
- Complete Remittance Advice Form attached and enclose cheque/postal order/bank draft **or** complete your Credit Card details.
- Post the form together with your documentation and remittance to the address below by **FRIDAY, OCTOBER 21, 2011**:

**The Marketing Institute**  
*South County Business Park*  
*Leopardstown*  
*Dublin 18*

T 01-2952355    F 01-2952453    E [education@mii.ie](mailto:education@mii.ie)    W <http://www.mii.ie/education>

**Please note the Syllabus & Reading list for 2011/12 is NOW available on  
[www.mii.ie/graduateship](http://www.mii.ie/graduateship)**



# GRADUATESHIP Student Registration 2011/12

## Remittance Advice Form

**Please note that BOTH sections below MUST be completed.**

### SECTION 1

\*NAME ..... STUDENT ID .....

\*Student's name, i.e. not name of  
cardholder

TEL. NO. ....

Registration Fee 2011/12      €275.00      if paid by October 21, 2011 otherwise a late fee is applicable  
Late Registration Fee      €65.00      late fee of €65 is applicable after October 21, 2011

### SECTION 2

*Please complete either (a) or (b)*

#### **(a) Cheque/Postal Order/Bank Draft**

I hereby enclose €.....for my 2011/12 registration.

Please tick relevant box     Cheque  
    Postal Order  
    Bank Draft

#### **(b) Credit Card**

Please debit my card in the amount of €.....for my 2011/12 registration.

Please tick relevant box     Laser  
    Visa  
    Mastercard  
    American Express  
    Diners

Card Number	
Expiry Date	
3 Digit Security Code	
Card Holder's Name	
Card Holder's Address	

**If you have any queries, please contact the Education Department at 01-2952355**