

NEW STUDENTS
ONLY

Please attach **ONE**
Passport photo here

GRADUATESHIP Student Registration Form 2009/2010



Name

Address

Please complete ALL sections of this form using BLOCK letters

Surname	First Name	Title (Mr/Ms)
Sex Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth	

Please tick relevant box

NEW STUDENT

RENEWAL STUDENT

Qualifications (please tick appropriate box)

Leaving Certificate Mature Student *Degree *Other

*Have you applied for exemptions for the 2009/2010 academic year? Yes No

If no please do so *before* completing this form.

Contact Details

Home Address

Home Phone No.

Email (block letters)

Mobile Phone No.

Are you in full-time employment?

Yes

No

Employer's Details:

Work Phone No.

Job Title

Employment Sector (e.g. Retail, Financial Services...)

Tuition Details

Please tick relevant box

DIT-Aungier Street

Home Study Student

Please tick relevant box below

Stage 2

Stage 3

Stage 4

Signature

FOR OFFICE USE ONLY

Student ID	Paid €	Date	Checked By
Payment Method			

INSTRUCTIONS FOR COMPLETING GRADUATESHIP STUDENT REGISTRATION FORM 2009/2010

Is this form for you?

You should complete this form unless you are a Distance Learning student. The deadline for registration is **October 23, 2009**. After that you will incur a late fee of **€65**. You will also need to enrol at a college.

Have you the minimum entry requirements?

Leaving Certificate with one honour (i.e. C on a higher paper)
+ 4 passes (including English & Maths)

OR

Leaving Certificate with 5 passes (including English & Maths)
+ 1 year's work experience or study course

Are you a mature student?

If you are over 21, please send a copy of your birth certificate/passport/driving license in order to gain entry as a mature student.

Have you third level qualifications?

If you have a degree then you qualify for exemption from Stage 1. Other qualifications may also make you eligible for exemption. Just send an official transcript, available from your place of study, showing the subjects studied and grades awarded in each year of your course. You will be notified of your exemptions and the fees associated with them. *Only after receiving our letter should you complete this form.*

What will it cost you?

The 2009/2010 registration fee is **€275** (plus an additional **€65** if after October 23). Any exemption fees payable should be added to that (**€20** per subject). Fees **cannot** be transferred to another academic year and are non refundable. Examination fees are separate from Student Registration fees and are payable in February. College fees are a separate issue.

N.B. Examination Centres are not guaranteed outside Dublin.

What should you do now?

- Complete the registration form.
- Attach Leaving Certificate + photograph (new students only).
(If applying as a mature student attach copy of birth certificate/passport/driving license instead of Leaving Certificate). *Photocopies will suffice.*
- Complete Remittance Advice Form attached and enclose cheque/postal order/bank draft **or** complete your Credit Card details.
- Post the form together with your documentation and remittance to the address below by **FRIDAY, OCTOBER 23, 2009**:

The Marketing Institute
South County Business Park
Leopardstown
Dublin 18

T 01-2952355 F 01-2952453 E education@mii.ie W <http://www.mii.ie/education>

**Please note the Syllabus & Reading list for 2009/10 is NOW available on
www.mii.ie/graduateship**



GRADUATESHIP Student Registration 2009/10

Remittance Advice Form

Please note that BOTH sections below MUST be completed.

SECTION 1

*NAME STUDENT ID

**Student's name, i.e. not name of cardholder*

TEL. NO.

Registration Fee 2009/10	€275.00	if paid by October 23, 2009 otherwise a late fee is applicable
Late Registration Fee	€65.00	late fee of €65 is applicable after October 23, 2009
Exemption Fee	€20.00	per subject, e.g. all of Stage 2 is €100

SECTION 2

Please complete either (a) or (b)

(a) **Cheque/Postal Order/Bank Draft**

I hereby enclose €.....for my 2009/10 registration.

Please tick relevant box Cheque
 Postal Order
 Bank Draft

(b) **Credit Card**

Please debit my card in the amount of €.....for my 2009/10 registration.

Please tick relevant box Laser
 Visa
 Mastercard
 American Express
 Diners

Card Number	
Expiry Date	
3 Digit Security Code	
Card Holder's Name	
Card Holder's Address	

If you have any queries, please contact the Education Department at 01-2952355